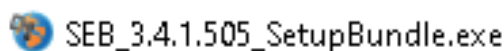# IT Services

Safe Exam Browser (SEB) - Windows setup guide for Students
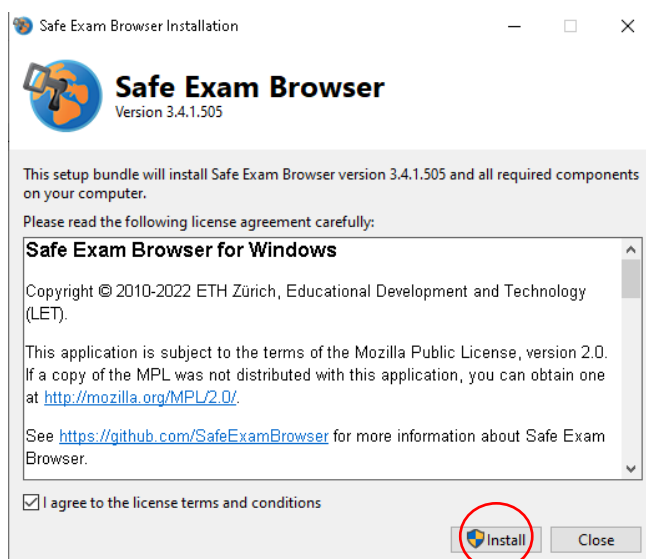
Overview

This document explains the steps for getting the Windows device ready for the MSCAA exam. It details the installation of the Safe Exam Browser (SEB) application and how to use the downloaded 'LaunchSafeExamBrowser-UoB.seb' configuration file which configures the application and device for the exam.

Download and install the Safe Exam Browser Application
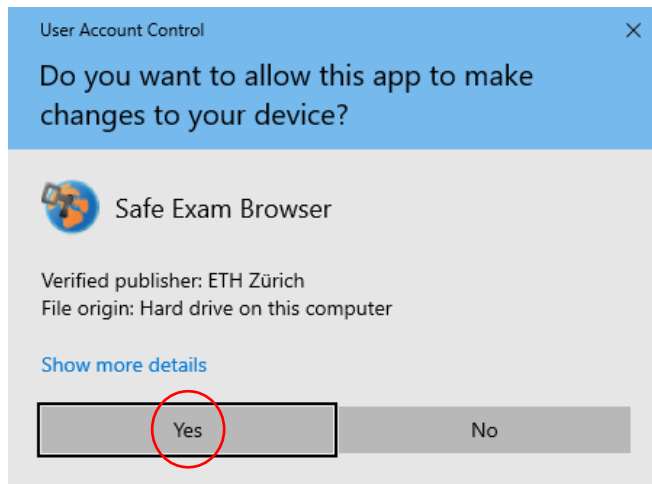
- From the device you will be taking the exam on, navigate to the following URL: https://medvle.buckingham.ac.uk/mod/page/view.php?id=41737
    - If you do not have access to this page, please speak to your School of Study.
- Download both the EXE and the Configuration File from the Moodle page to a location on the device (Default location is the 'Downloads' folder).
    - Safe Exam Browser Windows EXE download: SEB_3.4.1.505_SetupBundle.exe
    - Safe Exam Browser Windows Configuration File: LaunchSafeExamBrowser-UoB.seb
- Install the Safe Exam Browser Application by following the prompts below:
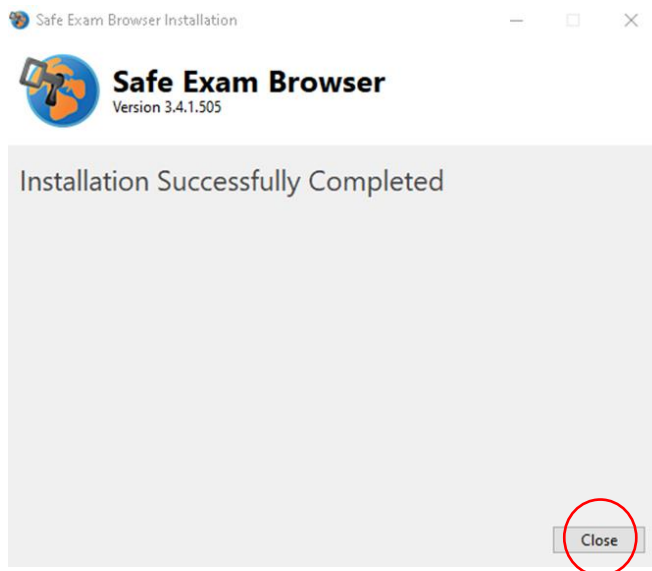   - Double-click the Safe Exam Browser exe file:

    - Select the checkbox to agree to the license terms and conditions, then click the 'Install' button:

    - If prompted, select 'Yes' on the User Account Control screen:

- o The Application will now begin installing, once complete you will be shown the below screen, select the 'Close' button:

- o Safe Exam Browser is now installed on the device.

Configure the Safe Exam Browser Application for the exam

Important Note: Only perform the next step when ready to take the exam. Once the configuration file is loaded the device will be put into exam conditions stopping usual activity, to exit this you will need to complete an exam or log off of the device.

- When ready to start the exam, follow the below steps:
  - o Locate the 'LaunchSafeExamBrowser-UoB.seb' configuration file downloaded earlier and double-click it to open the file:
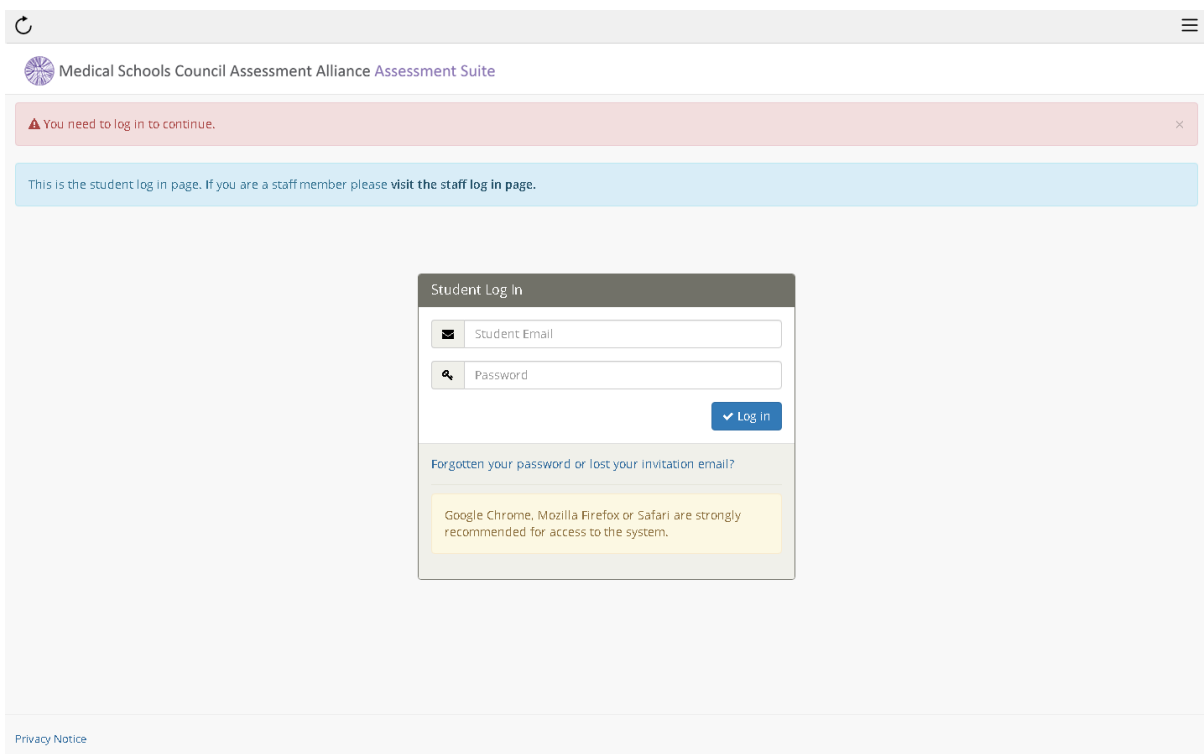

LaunchSafeExamBrowser-UoB.seb

  - o Once you open the .seb configuration file it will begin loading and impose restrictions on the device during the exam as shown below:

IT Services

- When the device is configured for examination conditions, a window will open to the exam web page. Follow local examination guidance to log-in and complete the exam:

- If there are issues with your Student Log In for the exam, please contact your School of Study in the first instance.